



Town of Ponce Inlet
ESSENTIAL SERVICES ADVISORY BOARD
AGENDA

THURSDAY
MARCH 5, 2026 - 5:30 PM

TOWN COUNCIL CHAMBERS
4300 S ATLANTIC AVE, PONCE INLET, FL

SUNSHINE LAW NOTICE FOR BOARD MEMBERS – Notice is hereby provided that one or more members of the Town Council or other Town Boards may attend and speak at this meeting.

A complete copy of the materials for this agenda is available for review at the Town Hall.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL & DETERMINATION OF QUORUM.**
4. **ADOPTION OF AGENDA.**
5. **APPROVAL OF MEETING MINUTES.**
 - A. January 8, 2026.
6. **OLD BUSINESS.**
 - A. Review and Recommendation of Capital Budget Priorities for FY 26/27:
 1. Police Department
 2. Fire Department
 3. Public Works Department
7. **NEW BUSINESS:** *None.*
8. **REPORT OF STAFF.**
 - A. Fire Department – Chief Scales, Public Safety Director
 - B. Public Works – Mr. Dunlap, Interim Public Works Director
 - C. Police Department – Chief Glazier, Police Chief
 - D. Board Liaison – Ms. Cherbano, HR Director/Town Clerk
9. **PUBLIC PARTICIPATION.**
10. **ADJOURNMENT.**

*If a person decides to appeal any decision made by the Essential Services Advisory Board with respect to any matter considered at a meeting, they will need a record of the proceedings and to ensure that a verbatim record of the proceedings is made at their own expense. Persons who require an accommodation to attend this meeting should contact the Clerk's office at 386-236-2150 **at least 48 hours prior to the meeting date** to request such assistance.*



Meeting Date: March 5, 2026

Agenda Item: 5-A

Report to Essential Services Advisory Board

Topic: Approval of Meeting Minutes.

Summary: Staff has provided the attached set of meeting minutes for the Board's review and approval.

Suggested motion: Approval of the January 8, 2026 meeting minutes as presented or as amended.

Requested by: Ms. Cherbano, Town Clerk
Ms. Gjessing, Deputy Town Clerk

Approved by: Mr. Disher, Town Manager



Town of Ponce Inlet
ESSENTIAL SERVICES ADVISORY BOARD
REGULAR MEETING MINUTES
January 8, 2026

1 **1. CALL TO ORDER:** Pursuant to proper notice, the meeting was called to Order at 5:30 PM
2 in the Council Chambers, located at 4300 S. Atlantic Avenue, Ponce Inlet, Florida.

3
4 **2. PLEDGE OF ALLEGIANCE:** Led by Chairman Cox.

5
6 **3. ROLL CALL & DETERMINATION OF QUORUM:** A quorum was established with all
7 members present.

8
9 Board members present:

10 Mr. Cox, Seat #1; Chair

11 Mr. McConaughey, Seat #2

12 Mr. Pulver, Seat #3

13 Mr. Montgomery, Seat #4

14 Ms. Valerien, Seat #5; Vice-Chair

15 Ms. Rij, Alternate for Seat #1

16 Ms. Evans, Alternate for Seat #4

17 Mr. Wolf, Alternate for Seat #5

18
19 Staff members present:

20 Attorney Brackins, Town Attorney

21 Ms. Cherbano, Town Clerk/HR Director

22 Mr. Disher, Town Manager

23 Ms. Gjessing, Deputy Town Clerk

24 Chief Glazier, Police Chief

25 Ms. Hugler, Fire Department Office Manager/PIO

26 Mr. Lear, Planning & Development Director

27 Chief Scales, Public Safety Director

28 Mr. Wargo, Public Works Director

29
30 **A. Oaths of Office** – Ms. Gjessing administered the Oaths of Office to Mr.
31 McConaughey, Mr. Montgomery, Ms. Rij, Ms. Evans, and Mr. Wolf.

32
33 **B. Election of Chair** – Mr. McConaughey nominated Mr. Cox to serve as Chair; seconded
34 by Mr. Pulver. The motion PASSED by consensus, 5-0.

35
36 **C. Election of Vice-Chair** – Mr. Pulver nominated Ms. Valerien to serve as Vice-Chair;
37 seconded by Mr. Cox. The motion PASSED by consensus, 5-0.

38
39 **4. ADOPTION OF AGENDA:** Chair Cox asked if there were any changes to the agenda; there
40 were none.

42 Chair Cox moved to adopt the agenda as presented; seconded by Mr. McConaughy. The motion
43 PASSED 5-0, consensus.

44

45 **5. APPROVAL OF MEETING MINUTES:**

46

47 **A. April 3, 2025**

48

49 Chair Cox asked if there were any changes to the meeting minutes; there were none.

50

51 Chair Cox moved to adopt the April 3, 2025, meeting minutes as presented; seconded by Mr.
52 McConaughy. The motion PASSED 5-0, consensus.

53

54 **6. OLD BUSINESS: None.**

55

56 **7. NEW BUSINESS:**

57

58 **A. Proposed Capital Budget Requests for FY 26/27:**

59

60 **1. Police Department** – Chief Glazier stated the Police Department is requesting to replace the
61 oldest vehicle in the fleet in the upcoming budget. He explained the vehicle's repair costs exceed
62 routine maintenance, and provided details regarding its condition. He reviewed the differences
63 between purchasing and leasing a new vehicle and noted staff will proceed at the direction of the
64 Town Council to determine the most cost-effective option. Chair Cox opened public participation –
65 hearing none, public participation was closed.

66

67 **2. Fire Department** – Chief Scales reviewed the list of capital budget requests in order of
68 priority. The first item is for replacement of the self-contained breathing apparatus (SCBA) refill
69 compressor; the next is a second set of firefighting turnout gear; and the final request is for Emergency
70 Management Operations radio cache. Chief Scales provided details on each request, noting that the
71 request for the SCBA compressor has now been deferred for several years. He said the list could
72 change as staff evaluate the department's needs during budget preparation. Per request, Chief Scales
73 explained the intended use of the emergency radios would be for an emergency, not full-time use, and
74 he explained the time it takes to properly clean firefighter turnout gear. The Board inquired about the
75 number sets of gear requested, and the expected longevity of the gear; Chief Scales stated 15 sets are
76 being requested, and the gear has a 10-year lifecycle. Chair Cox opened public participation – hearing
77 none, public participation was closed.

78

79 **B. Update for the South Peninsula Drive Sidewalk Project** – Mr. Lear provided an
80 update on the status of the project and outlined anticipated milestones for 2026 and 2027. The South
81 Peninsula Drive Sidewalk Project involves widening the existing sidewalk within Town limits to
82 reconstruct it into an eight-foot-wide sidewalk designed to safely accommodate pedestrians and
83 cyclists. Mr. Lear reviewed project details and provided an outline of the upcoming milestones which
84 include various meetings with the public, Boards, and Council, and the creation of construction bid
85 package plans. Construction is anticipated to start in March 2027 and be completed in October 2027.
86 The Board provided comments and questions, including project location, estimated costs, and
87 funding.

88

89 Chair Cox opened public participation – Mr. Don Bramlage, 4754 South Peninsula Drive, voiced his
90 concerns regarding the potential damage to landscaping, property values, and the integrity of nearby
91 homes that the project could cause. Mr. Robert Bullard, 4802 South Peninsula Drive, questioned the
92 right-of-way delineations on South Peninsula Drive; provided information from a surveyor’s point of
93 view; and urged the project to be paused until an updated survey is completed. Mr. Michael Lang,
94 4366 South Atlantic Avenue, questioned who the project manager is and commented on the project
95 cost. Mr. Nick Amos, 4718 South Peninsula Drive, expressed concerns regarding drainage, impacts
96 to tree canopies, and traffic hazards. Mr. Mark Oebbecke, 4758 South Peninsula Drive, questioned
97 the purpose behind the project; urged everyone to reconsider the project details by evaluating the
98 actual needs of the landowners; and stated the Town should reconsider funding the project. Chair Cox
99 closed public participation. Chair Cox reiterated that no action was currently required by the Board
100 and he urged residents to provide feedback to the Town at any time and to attend meetings regarding
101 the project in the upcoming year.
102

103 **C. 2026 Meeting dates and discussion of potential change to Board meeting start**
104 **time.** – Ms. Gjessing provided the tentative list of meeting dates for 2026 and requested feedback
105 from the Board on whether the 5:30 PM start time is still most convenient for the members. Chair
106 Cox questioned whether the proposed joint meeting of the Essential Services Advisory Board and the
107 Cultural Services Board for the sidewalk project should be added to the list of meeting dates; Ms.
108 Gjessing stated no date has yet been confirmed, and the Board will be notified once the meeting date
109 has been set. The Board members briefly discussed the meeting start time, agreeing that 5:30 PM is
110 still the most convenient. Chair Cox opened public participation – hearing none, public participation
111 was closed.
112

113 Chair Cox moved to accept the schedule of 2026 meeting dates as presented, with agreement not to
114 change the Board meeting start time; seconded by Mr. Montgomery. The motion PASSED, 5-0
115 consensus.
116

117 **D. Annual Board Member Training and Form 8-B review.** – Attorney Brackins
118 provided information related to the Florida Sunshine Law and urged members in doubt of compliance
119 with the law to ask staff for clarification. He said that while most violations are not directly intended,
120 if someone merely perceives that a violation has occurred, it will be investigated. Under the Florida
121 Sunshine Law, board members are prohibited from discussing any matters related to current or
122 foreseeable board business with other members of the same board outside of a publicly noticed
123 meeting. He explained ways to exercise caution, provided examples of violations, and encouraged
124 members to avoid any situation that could result in the claim of a violation. Attorney Brackins reviewed
125 the definition of public records and explained how they are to be properly maintained in accordance
126 with State law. There was a brief discussion between the Board and Attorney Brackins regarding what
127 constitutes a public record. Ms. Evans questioned with whom the Board may discuss matters presented
128 to them. Attorney Brackins explained Board members are welcome to discuss matters with staff, the
129 Town Council, or members of other Town Boards; they are only prohibited from discussing matters
130 with fellow members of the Board they serve on. He explained *ex-parte* communications and
131 disclosures. Attorney Brackins provided a brief review of the ethical practices expected of Board
132 members, the by-laws of the Board, Robert’s Rules of Order, and the voting conflict Form 8-B.
133

134 **8. REPORT OF STAFF:**
135

136 **A. Fire Department:** Chief Scales reported the call volume for 2025 and stated the
137 Town's ISO rating rose from Level 3 to Level 2. He explained that the department's accreditation
138 team recently completed a site visit with assessors from the Center for Public Safety Excellence, and
139 they received a recommendation to move forward to the final step of the process in March 2026. He
140 stated the 75' Quint Fire Apparatus was placed in service and reviewed departmental operations with
141 advancements in data collection, training, and emergency management tools. He provided a personnel
142 update, noting that interviews will soon be conducted for a new Deputy Fire Chief. Mr. Pulver
143 questioned the impact of the ISO rating improvement on insurance for residents of the Town; Chief
144 Scales explained that it has a positive impact on insurance rates and provided a brief review of the
145 process to achieve a Level 1 ISO rating. A brief discussion was held regarding the Quint Fire
146 Apparatus.

147
148 **B. Public Works Department:** Chief Scales provided an update on the Public Works
149 department, noting the improvements made to stormwater facilities. He reviewed a list of projects
150 completed in 2025 and stated the department will continue to focus on strengthening infrastructure
151 facilities and community spaces in the upcoming year.

152
153 **C. Police Department:** Chief Glazier stated the department is fully staffed for the first
154 time in two years, and he provided statistics on the department's calls for 2025, noting the average
155 response time is 3 minutes. Chief Glazier stated the department is using the *Live 911* software, which
156 allows officers to receive emergency calls directly to their computers so they can begin to triage a
157 situation without the delay of receiving the call from a dispatcher. He stated the number one goal for
158 2026 is to keep people safe and slow down traffic.

159
160 **D. Planning & Development Department:** Mr. Lear provided statistics on the number
161 of permits issued, inspections completed, and code complaints addressed. He described the technical
162 memorandum prepared by the Town's Watershed Master Plan (WMP) consultants, which outlines
163 regulatory standards, codes, and techniques that mitigate construction related impacts; the
164 recommendations were approved and accepted by the Town Council in 2025, however, Senate Bill
165 (SB) 180 currently prohibits implementation of the recommendations. The Town's Adaptation Plan
166 is being drafted to address concerns of the Town's most vulnerable areas, and a special joint meeting
167 of the Planning Board and the Town Council will be held later in the year to review the project prior
168 to completion.

169
170 **E. Board Liaison:** Ms. Cherbano welcomed the new Board members and encouraged
171 everyone to reach out to the Clerk's department with any questions or concerns. She noted the next
172 meeting of the Board is scheduled for March 5, 2026, and stated there are two vacant positions on the
173 Board.

174
175 **9. PUBLIC PARTICIPATION:** Chair Cox opened public participation – hearing none, public
176 participation was closed.

177
178 **10. ADJOURNMENT:** The meeting was adjourned at 6:59 p.m.

179
180 Prepared and submitted by:

181

182 *Draft*
183 Stephanie Gjessing
184 Deputy Town Clerk
185
186 Attachment(s): *None*.

DRAFT



Meeting Date: March 5, 2026

Agenda Item: 6A-1

Report to Essential Services Advisory Board

Topic: Review and Recommendation of Capital Budget Priorities for FY 26/27.

Summary: Police Department Capital Projects and Equipment Preliminary Request for FY 26/27.

Suggested motion: Approval of each budget item the Board would like to recommend to the Town Council for consideration in the fiscal year 2026/2027 budget.

Requested by: Chief Glazier, Police Chief

Approved by: Mr. Disher, Town Manager



**Town of Ponce Inlet
Office of the Chief of Police**

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Essential Services Advisory Board

From: Jeff Glazier, Police Chief *JG*

Date: February 26, 2026

Re: Police Department Capital Projects and Equipment Request for FY'26/27

Meeting Date: March 5, 2026

This memo will provide the Essential Services Advisory Board with the police department's capital budget request for FY 26/27.

The police department is requesting to replace PIPD vehicle #5. This is the oldest marked patrol vehicle in the fleet. The expected delivery date is March, 2027.

Year	Model	Actual Miles	Idle Miles	Engine Hrs.	Idle Hrs.	Condition
2021	Ford Interceptor	70,183	251,875	13,548	10,075	Good

Vehicle #5 repairs costs above and beyond routine maintenance: \$4,807.31

- Refrigerant
- Tire pressure sensor
- New driver's seat
- Axle shaft assembly
- Battery
- Emission control canister
- Relays and modules
- Suspension/strut



1440 N. Nova Road
 Suite 308
 Holly Hill, FL 32117
 (386) 238-5507

ESTIMATE E-35992

www.image360daytona.com

Payment Terms: Net 30

Created Date: 5/9/2024

DESCRIPTION: Police Vehicle Graphics - (#TBD) 2024 GMC Sierra

Bill To: Ponce Inlet Police Department
 4301 S. Peninsula Drive
 Ponce Inlet, FL 32127
 US

Pickup At: Image360 - Daytona
 1440 N. Nova Road
 Suite 308
 Holly Hill, FL 32117
 US

Requested By: Jeff Glazier
 Email: jglazier@ponce-inlet.org
 Work Phone: (386) 236-2160
 Tax ID: 85-8012558222C-2

Salesperson: Image360 - Daytona
 Entered By: Tracy Collins

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Scotchlite Reflective Text: (x2) Side stripes with blue wave, EMERGENCY 911 at rear. (x2) PI lighthouse (on front doors) (x2) PONCE INLET POLICE (on side doors) (x1) PONCE INLET POLICE (on tailgate) (x1) (3M Diamond Grade Conspicuity Tape "Red & Fluorescent Yellow" on lower portion of rear bumper) (x1) ("TBD" Vehicle Numeral, 12" high on roof) (x2) ("TBD" Vehicle Numeral, 3" high on front and rear bumpers) Description: 2024 GMC Sierra - Police Vehicle Graphics, 3M Scotchlite Reflective, Contour Cut, Includes installation, Estimate is based on providing similar layout as previous vehicles. Notes: 1. Remove necessary emblems and give to customer 2. Yellow Horizontal DG tape is Not Included on tailgate but can be provided	1	\$1,578.26	\$1,578.26
Product Discount Applied: (15.00%) \$278.52				

Our Proof and Production Policy:
 At Image360, we take pride in precision - but the final examination for accuracy is your responsibility. Before giving approval, please examine all proofs carefully for the accuracy of information presented including spelling, punctuation, numbers, graphics, sizes, and general layout. Colors may vary due to variations in printing and viewing capabilities. Our normal production cycle will begin from the date of approval. We cannot accept changes or approvals verbally.

Subtotal:	\$1,578.26
Taxes:	\$0.00
Grand Total:	\$1,578.26

Signature: _____

Date: _____

Prepared For: Town of Ponce Inlet, Florida
Scales, Dan

Date 12/01/2025
AE/AM CZ1/Aw

Unit #

Year 2026 Make Chevrolet Model Silverado 1500
Series Work Truck 4x4 Crew Cab 5.75 ft. box 147.4 in. WB

Vehicle Order Type In-Stock Term 36 State FL Customer# 618670

\$ 52,886.45	Capitalized Price of Vehicle ¹
\$ 0.00 *	Certain Other Charges <u>0.0000%</u> State <u>FL</u>
\$ 450.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 60.00	Other: (See Page 2)
\$ 52,945.45 *	Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Security Deposit
\$ 0.00	Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	PLS PROVIDE
Exterior Color	(0 P) Summit White
Interior Color	Jet Black w/Vinyl Seat Trim
Lic. Plate Type	Yellow City
GVWR	0

\$ 1.00	Total Capitalized Amount (Delivered Price)
\$ 0.01	Depreciation Reserve @ <u>1.3500%</u>
\$ 24.99	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 25.00	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>
\$ 0.00	Physical Damage Management
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

Comp/Coil Deductible	<u>0 / 0</u>
OverMileage Charge	<u>\$ 0.0500</u> Per Mile
# Tires <u>0</u>	Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Tax 0.0000% State FL

\$ 25.00 Total Monthly Rental Including Additional Services

\$ 0.64 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Town of Ponce Inlet, Florida

BY _____ TITLE _____ DATE _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - Dana Safety Aftermarket	C	\$ 10,000.00
Spray In Bedliner	C	\$ 700.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 10,700.00
Aftermarket Equipment Total		\$ 10,700.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 60.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 60.00
Other Charges Total		\$ 60.00

VEHICLE INFORMATION:

2026 Chevrolet Silverado 1500 Work Truck 4x4 Crew Cab 5.75 ft. box 147.4 in. WB - US

Series ID: CK10543

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$44,109.9	\$45,900.00
Total Options	\$-268.45	\$-295.00
Destination Charge	\$2,595.00	\$2,595.00
Total Price	\$46,436.45	\$48,200.00

SELECTED COLOR:

Exterior: GAZ-(0 P) Summit White
Interior: H2G-Jet Black w/Vinyl Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1WT	Preferred Equipment Group 1WT	NC	NC
A2S	4-Way Manual Driver Seat Adjuster	Included	Included
A60	Locking Tailgate	Included	Included
A68	Rear 60/40 Folding Bench Seat (Folds Up)	Included	Included
AED	Power Front Windows w/Passenger Express Down	Included	Included
AEQ	Power Rear Windows w/Express Down	Included	Included
AKO	Deep-Tinted Glass	Included	Included
AKP	Solar Absorbing Tinted Glass	Included	Included
AQQ	Remote Keyless Entry	Included	Included
AXG	Power Front Windows w/Driver Express Up/Down	Included	Included
AZ3	40/20/40 Front Split-Bench Seat	Included	Included
BG9	Rubberized-Vinyl Floor Covering	Included	Included
BLUE	Bluetooth For Phone	Included	Included
C49	Electric Rear-Window Defogger	Included	Included
C5W	GVWR: 7,000 lbs (3,175 Kg)	STD	STD
CTT	Hitch Guidance	Included	Included
D31	Inside Rearview Mirror w/Tilt	Included	Included
DLF	Heated Power-Adjustable Outside Mirrors	Included	Included
ENGCR	TurboMax Engine Credit	\$-1,228.50	\$-1,350.00
G80	Auto-Locking Rear Differential	\$359.45	\$395.00
GAZ_01	(0 P) Summit White	NC	NC
GU6	3.42 Rear Axle Ratio	STD	STD
H2G_01	Jet Black w/Vinyl Seat Trim	NC	NC
IOR	Radio: Chevrolet Infotainment 3 System	STD	STD
K34	Electronic Cruise Control	Included	Included
KW5	220 Amp Alternator	Included	Included
L3B	Engine: TurboMax	Included	Included
MFC	Transmission: 8-Speed Automatic	Included	Included
N33	Manual Tilt Wheel Steering Column	Included	Included
NP0	Single-Speed Transfer Case	Included	Included
PAINT	Solid Paint	STD	STD
PCV	WT Convenience Package	Included	Included
PEB	WT Value Package	\$418.60	\$460.00

CODE	DESCRIPTION	INVOICE	MSRP
PED	Chevy Safety Assist	Included	Included
QDV	Tires: 265/70R17 AT BW	\$182.00	\$200.00
QK1	Standard Tailgate	Included	Included
QT2	Manual Tailgate Function w/No EZ Lift	Included	Included
RD6	Wheels: 17" X 8" Ultra Silver Painted Steel	Included	Included
STDTM	Vinyl Seat Trim	Included	Included
TDM	Teen Driver	Included	Included
TQ5	IntelliBeam Automatic High Beam On/Off	Included	Included
U2J	SiriusXM Delete	Included	Included
UDC	3.5" Monochromatic Display Driver Info Center	Included	Included
UE1	OnStar Services Capable	Included	Included
UE4	Following Distance Indicator	Included	Included
UEU	Forward Collision Alert	Included	Included
UHX	Lane Keep Assist w/Lane Departure Warning	Included	Included
UHY	Automatic Emergency Braking	Included	Included
UJN	Tire Pressure Monitoring System	Included	Included
UKJ	Front Pedestrian Braking	Included	Included
UQF	6-Speaker Audio System	Included	Included
UVB	HD Rear Vision Camera	Included	Included
V76	Front Frame-Mounted Black Recovery Hooks	Included	Included
VH6	Black (Semi-Gloss) Front Bumper	Included	Included
VJG	Black (Semi-Gloss) Rear Bumper	Included	Included
VV4	Wi-Fi Hot Spot Capable	Included	Included
XCQ	265/70R17SL as BW Spare Tire	Included	Included
Z82	Trailer Package	Included	Included
Z85	Standard Suspension Package	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Box Style: regular
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch
Grille: black grille

Convenience Features:

Air Conditioning manual air conditioning
Console Ducts: console ducts
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: proximity key
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: OnStar emergency communication system
Front Cupholder: front cupholder
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Front Underseat Storage Tray: locking front underseat storage tray
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio with seek-scan
Radio Data System: radio data system
Speakers: 6 speakers
Internet Access: Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type delay-off reflector halogen headlamps
Auto-Dimming Headlights: IntelliBeam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights

Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Front Pedestrian Braking: front pedestrian detection
Following Distance Indicator: following distance alert
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning
Brake Pad Wear: brake pad wear

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: DuraLife four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Panic Alarm: panic alarm
Tracker System: tracker system
Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-rollover
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front split-bench 40-20-40 seats

Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments

Reclining Driver Seat: manual reclining driver and passenger seats

Driver Fore/Aft: manual driver and passenger fore/aft adjustment

Front Centre Armrest Storage: front centre armrest with storage

Rear Seat Type: rear 60-40 split-bench seat

Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: vinyl front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome interior accents

Standard Engine:

Engine 310-hp, 2.7-liter I-4 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual



Prepared For: Town of Ponce Inlet, Florida
Scales, Dan

Date 12/29/2025
AE/AM CZ1/Aw

Unit #

Year 2026 Make Chevrolet Model Silverado 1500

Series Work Truck 4x4 Crew Cab 5.75 fl. box 147.4 in. WB

Vehicle Order Type In-Stock Term 60 State FL Customer# 618670

\$ 53,386.45	Capitalized Price of Vehicle ¹
\$ 0.00 *	Certain Other Charges <u>0.0000%</u> State <u>FL</u>
\$ 450.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 60.00	Other: (See Page 2)
\$ 0.00 *	Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Security Deposit
\$ 0.00	Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	PLS PROVIDE
Exterior Color	(0 P) Summit White
Interior Color	Jet Black w/Vinyl Seat Trim
Lic. Plate Type	Yellow City
GVWR	0

\$ 53,446.45	Total Capitalized Amount (Delivered Price)
\$ 721.53	Depreciation Reserve @ <u>1.3500%</u>
\$ 272.56	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 994.09	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Col Deductible 0 / 0

\$ 0.00 Full Maintenance Program³ Contract Miles 0

OverMileage Charge \$ 0.0500 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0

Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Tax 0.0000% State FL

\$ 994.09 Total Monthly Rental Including Additional Services

\$ 10,154.65 Reduced Book Value at 60 Months

\$ 400.00 * Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE Town of Ponce Inlet, Florida

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - Dana Safety Aftermarket	C	\$ 10,000.00
Spray In Bedliner	C	\$ 700.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 10,700.00
Aftermarket Equipment Total		\$ 10,700.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 60.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 60.00
Other Charges Total		\$ 60.00

VEHICLE INFORMATION:

2026 Chevrolet Silverado 1500 Work Truck 4x4 Crew Cab 5.75 ft. box 147.4 in. WB - US

Series ID: CK10543

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$44,109.9	\$45,900.00
Total Options	\$-268.45	\$-295.00
Destination Charge	\$2,595.00	\$2,595.00
Total Price	\$46,436.45	\$48,200.00

SELECTED COLOR:

Exterior: GAZ-(0 P) Summit White
 Interior: H2G-Jet Black w/Vinyl Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1WT	Preferred Equipment Group 1WT	NC	NC
A2S	4-Way Manual Driver Seat Adjuster	Included	Included
A60	Locking Tailgate	Included	Included
A68	Rear 60/40 Folding Bench Seat (Folds Up)	Included	Included
AED	Power Front Windows w/Passenger Express Down	Included	Included
AEQ	Power Rear Windows w/Express Down	Included	Included
AKO	Deep-Tinted Glass	Included	Included
AKP	Solar Absorbing Tinted Glass	Included	Included
AQQ	Remote Keyless Entry	Included	Included
AXG	Power Front Windows w/Driver Express Up/Down	Included	Included
AZ3	40/20/40 Front Split-Bench Seat	Included	Included
BG9	Rubberized-Vinyl Floor Covering	Included	Included
BLUE	Bluetooth For Phone	Included	Included
C49	Electric Rear-Window Defogger	Included	Included
C5W	GVWR: 7,000 lbs (3,175 Kg)	STD	STD
CTT	Hitch Guidance	Included	Included
D31	Inside Rearview Mirror w/Tilt	Included	Included
DLF	Heated Power-Adjustable Outside Mirrors	Included	Included
ENGCR	TurboMax Engine Credit	\$-1,228.50	\$-1,350.00
G80	Auto-Locking Rear Differential	\$359.45	\$395.00
GAZ_01	(0 P) Summit White	NC	NC
GU6	3.42 Rear Axle Ratio	STD	STD
H2G_01	Jet Black w/Vinyl Seat Trim	NC	NC
IOR	Radio: Chevrolet Infotainment 3 System	STD	STD
K34	Electronic Cruise Control	Included	Included
KW5	220 Amp Alternator	Included	Included
L3B	Engine: TurboMax	Included	Included
MFC	Transmission: 8-Speed Automatic	Included	Included
N33	Manual Tilt Wheel Steering Column	Included	Included
NP0	Single-Speed Transfer Case	Included	Included
PAINT	Solid Paint	STD	STD
PCV	WT Convenience Package	Included	Included
PEB	WT Value Package	\$418.60	\$460.00

CODE	DESCRIPTION	INVOICE	MSRP
PED	Chevy Safety Assist	Included	Included
QDV	Tires: 265/70R17 AT BW	\$182.00	\$200.00
QK1	Standard Tailgate	Included	Included
QT2	Manual Tailgate Function w/No EZ Lift	Included	Included
RD6	Wheels: 17" X 8" Ultra Silver Painted Steel	Included	Included
STDTM	Vinyl Seat Trim	Included	Included
TDM	Teen Driver	Included	Included
TQ5	IntelliBeam Automatic High Beam On/Off	Included	Included
U2J	SiriusXM Delete	Included	Included
UDC	3.5" Monochromatic Display Driver Info Center	Included	Included
UE1	OnStar Services Capable	Included	Included
UE4	Following Distance Indicator	Included	Included
UEU	Forward Collision Alert	Included	Included
UHX	Lane Keep Assist w/Lane Departure Warning	Included	Included
UHY	Automatic Emergency Braking	Included	Included
UJN	Tire Pressure Monitoring System	Included	Included
UKJ	Front Pedestrian Braking	Included	Included
UQF	6-Speaker Audio System	Included	Included
UVB	HD Rear Vision Camera	Included	Included
V76	Front Frame-Mounted Black Recovery Hooks	Included	Included
VH6	Black (Semi-Gloss) Front Bumper	Included	Included
VJG	Black (Semi-Gloss) Rear Bumper	Included	Included
VV4	Wi-Fi Hot Spot Capable	Included	Included
XCQ	265/70R17SL as BW Spare Tire	Included	Included
ZB2	Trailer Package	Included	Included
ZB5	Standard Suspension Package	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front Tow Hooks: 2 front tow hooks
Box Style: regular
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch
Grille: black grille

Convenience Features:

Air Conditioning: manual air conditioning
Console Ducts: console ducts
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: proximity key
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: OnStar emergency communication system
Front Cupholder: front cupholder
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Front Underseat Storage Tray: locking front underseat storage tray
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 1 12V DC power outlet

Entertainment Features:

radio: with seek-scan
Radio Data System: radio data system
Speakers: 6 speakers
Internet Access: Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off reflector halogen headlamps
Auto-Dimming Headlights: IntelliBeam auto high-beam headlights
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights

Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Front Pedestrian Braking: front pedestrian detection
Following Distance Indicator: following distance alert
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
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Transmission Fluid Temperature Warning: transmission-fluid-temperature warning
Brake Pad Wear: brake pad wear

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: DuraLife four-wheel disc brakes
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Spare Tire Mount: underbody mounted spare tire w/crankdown
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Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Panic Alarm: panic alarm
Tracker System: tracker system
Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-rollover
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints

Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front split-bench 40-20-40 seats

Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments

Reclining Driver Seat: manual reclining driver and passenger seats

Driver Fore/Aft: manual driver and passenger fore/aft adjustment

Front Centre Armrest Storage: front centre armrest with storage

Rear Seat Type: rear 60-40 split-bench seat

Rear Folding Position: rear seat fold-up cushion

Leather Upholstery: vinyl front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Cabback Insulator: cabback insulator

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome interior accents

Standard Engine:

Engine 310-hp, 2.7-liter I-4 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual



Meeting Date: March 5, 2026

Agenda Item: 6A-2

Report to Essential Services Advisory Board

Topic: Review and Recommendation of Capital Budget Priorities for FY 26/27.

Summary: Fire Department Capital Projects and Equipment Preliminary Request for FY 26/27.

Suggested motion: Approval of each budget item the Board would like to recommend to the Town Council for consideration in the fiscal year 2026/2027 budget.

Requested by: Chief Scales, Public Safety Director

Approved by: Mr. Disher, Town Manager



MEMORANDUM
Office of the Public Safety Director

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Michael E, Disher, AICP, Town Manager
 From: Daniel Scales, Public Safety Director
 Date: February 19, 2026
 Subject: Fire Department Capital Projects and Equipment Preliminary Request for FY 26/27

Meeting Date: March 5, 2026

This memo identifies the fire department's initial capital budget request for fiscal year 26/27. The capital projects and equipment presented meet the threshold requiring review of the Essential Services Advisory Board. This list remains unchanged from original document presented at the January 8, 2026 meeting.

Priority 1 – Replacement Self-contained Breathing Apparatus (SCBA) Refill Compressor - \$70,000

The SCBA cascade system is a mission-critical component of firefighter life safety and sustained fireground operations. The department's existing cascade system is more than 20 years old, was purchased secondhand, and is increasingly unreliable. Repairs require extended lead times due to parts availability, and the system has been identified by the service provider as being one major failure away from condemnation. While current air samples remain compliant, fill times have increased significantly, and continued aging poses a growing risk to operational readiness and firefighter safety. This item has been deferred from previous requests for fiscal years 24/25 and 25/26.

A modern replacement cascade system will restore reliable, rapid SCBA bottle refilling during extended incidents, large structure fires, technical rescues, and post-disaster operations. This capability is essential for maintaining interior firefighting operations and compliance with OSHA respiratory protection requirements under 29 CFR 1910.134, including required inspections, functional checks, and emergency air pack readiness.

This request is further reinforced by the accreditation site visit recommendation that the agency evaluate the placement and configuration of the SCBA fill station to ensure clean air intake and adherence to current best practices.

Investment in a new cascade system directly supports firefighter health, regulatory compliance, and uninterrupted operational capability during high-risk incidents.

Priority 2 – Second Set of Firefighting Turnout Gear - \$53,000

A second set of firefighter turnout gear is requested to support firefighter safety, health, and compliance with established contamination control practices. Firefighters are routinely exposed to carcinogens, toxic byproducts of combustion, and hazardous materials. A second set of gear allows contaminated PPE (Personal Protective Equipment) to be properly cleaned, dried, and inspected without forcing firefighters to reuse compromised equipment or delay responses.

This request aligns directly with accreditation site visit recommendations to enforce compliance with existing contamination and cross-contamination policies. Without a second set of turnout gear, full compliance with these policies is operationally difficult, particularly following structure fires or multiple incidents in a single shift.

Prior ESAB memoranda from fiscal years 24/25 and 25/26 have also documented that a second set of turnout gear is a recognized best practice under OSHA and NFPA standards, ensuring firefighters are never placed in a position where they must choose between safety and operational readiness. Providing a second set of gear reduces long-term health risks, extends the service life of PPE through proper rotation, and ensures personnel remain protected and available for response at all times.

Priority 3 - Emergency Management Operations Radio Cache – \$55,000

Emergency Management Operations radios ensure reliable and interoperable communications during hurricanes, large-scale emergencies, and extended multi-agency incidents. Effective communications are essential to maintaining command, control, and coordination between Emergency Management Operations staff, field units, Town leadership, and partner agencies. Staff is requesting the purchase of ten (10) portable 800 MHz P25 radios.

As part of the Town’s transition to the new county-wide P25 radio system, it has been identified that the radios currently assigned for Emergency Management Operations are not compatible and will not function on the new system. Without replacement, Emergency Management Operations will lose direct radio communications with first responders and supporting agencies during critical incidents. This represents a significant operational and continuity risk, particularly during storm response and prolonged emergency activations.

The establishment of a dedicated Emergency Management Operations radio cache will allow the Town to maintain a ready inventory of P25-compatible, properly programmed radios that can be rapidly deployed to Emergency Management Operations staff, command personnel, and supporting agencies as needed. This ensures communications redundancy and eliminates reliance on ad hoc or incompatible equipment during high-stress incidents.

This request directly supports the accreditation site visit recommendation that the agency develop a formal continuity of operations plan incorporating departmental contingency plans. A functional, P25-compatible Emergency Management Operations radio cache is a core element of continuity planning and emergency management readiness.



Meeting Date: March 5, 2026

Agenda Item: 6A-3

Report to Essential Services Advisory Board

Topic: Review and Recommendation of Capital Budget Priorities for FY 26/27.

Summary: Public Works Department Capital Projects and Equipment Preliminary Request for FY 26/27.

Suggested motion: Approval of each budget item the Board would like to recommend to the Town Council for consideration in the fiscal year 2026/2027 budget.

Requested by: Mr. Dunlap, Interim Public Works Director

Approved by: Mr. Disher, Town Manager



MEMORANDUM

Public Works Department

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Essential Services Advisory Board
From: Steve Dunlap, Acting Public Works Director
Date: February 18, 2026
Subject: Public Works Capital Projects and Equipment Preliminary Requests for FY 26/27

MEETING DATE: March 5, 2026

1. Boat Ramp Repairs - \$70,000 (General Fund)

The department is requesting funds for piling repairs at the Ponce Inlet Boat Ramp. A recent comprehensive inspection, conducted both above and below the waterline, revealed substantial deterioration of multiple support pilings on the east and west piers due to marine borer activity.

Several pilings have been rated in “serious” or “critical” condition, requiring structural reinforcement, while additional pilings require protective treatment to prevent further degradation. The proposed work will restore structural integrity, extend the service of life of the facility, and ensure continued safe use of the boat ramp for mooring and pedestrian access.

Timely completion of these repairs is essential to maintain public safety, protect Town infrastructure, and prevent more extensive and costly repairs in the future.

2. Stormwater Improvements - \$75,000 (General Fund)

Staff is requesting approval to complete critical stormwater system improvements at the Boat Ramp and along Cindy Lane. The project will include the replacement of deteriorated storm pipe and two stormwater basins at the Boat Ramp, as well as storm pipe and basin replacement on Cindy Lane where significant structural deterioration has been identified in all components. According to a recent assessment of all stormwater basins, these were the most critical for needing replacement.

These improvements are necessary to restore proper drainage function, prevent roadway damage and localized flooding, and address ongoing infrastructure degradation before failures occur. Proactively replacing these stormwater components will enhance system reliability, protect surrounding properties and roadways, and support the long-term integrity of the Town’s stormwater management system.

3. Radio Read Equipment - \$60,000 (Water Renewal and Replacement Fund)

The Department is requesting approval to purchase and install radio-read equipment on water meters along S. Atlantic Avenue. Implementing radio-read technology will allow for remote data collection, significantly streamlining the billing process, improving reading accuracy, and ensuring more consistent and timely usage data. Currently, staff manually collects meter readings each month using handheld wands, which is time-intensive, labor-intensive, and subject to potential human error. This upgrade will include the installation of radio read port couplers on approximately 100 single meter boxes and 60 double meter boxes, serving all properties along S. Atlantic Avenue.

In addition to operational efficiencies, this upgrade will substantially enhance employee safety. S. Atlantic Avenue is a heavily traveled corridor and requires technicians to perform manual wand readings along this roadway, which presents avoidable traffic hazards. Remote reading capability will reduce the need for staff to work roadside, minimizing exposure to vehicular traffic and improving overall workplace safety.

Investing in radio read equipment modernizes our utility infrastructure, enhances service delivery to residents, and represents a proactive step toward improving efficiency, accuracy, and safety within the Town's water system. This upgrade will also bring our metering operations in line with current industry standards and best practices for utility management, ensuring the Town maintains a reliable, technologically current, and professionally operated water system.

4. Public Works Vehicles - \$87,000 (Split 50% with General Fund and Water Fund)

Under the previous Public Works crew model, staff were grouped by function and transported together in shared vehicles. However, due to current staffing levels, the Department has returned to a north-side and south-side crew structure. This operational shift requires crew members to work more independently and have access to individual vehicles in order to respond efficiently to daily assignments and service calls. Compounding the need for additional fleet capacity, one vehicle was previously transferred to the Fire Department, reducing the number of available trucks.

To address these operational needs while maintaining fiscal responsibility, staff proposes a "fleet right-sizing strategy," involving the purchase of two new trucks. First, we recommend acquiring one new Ford Maverick Hybrid to serve in the Public Works Director's administrative and light-duty role. This vehicle provides sufficient capability—up to 1,500 pounds of payload capacity and 2,000 pounds of standard towing capacity—for site inspections, tool transport, and occasional trailer use, while offering reduced fuel consumption and lower total cost of ownership compared to a full-size truck. The Director's current F-150 would then be reassigned to the crew to restore fleet capacity. Second, the aging 2016 F-250 would be replaced with a new 2025 F-250 XL to ensure continued reliability and safety for heavy-duty daily operations.

This approach preserves necessary heavy-duty capability, restores appropriate fleet availability under the current crew model, improves operational flexibility and responsiveness, and reduces long-term ownership costs where feasible.

5. Public Works Facility Renovations - \$75,000 (Land Acquisition Fund)

The Public Works Department is requesting to renovate the existing Public Works facility to better meet the needs of our growing staff and daily operations. Currently, we do not have adequate locker space for all employees, and the existing break room table cannot accommodate the full team. With additional staff positions coming on board this year and next, these space limitations will become even more challenging.

The proposed renovations will create sufficient locker space for all employees, expand and reconfigure the break room and kitchen area to accommodate current and future staffing levels, and provide normal-sized offices for administrative staff. The plan also includes workstations and training space for field personnel to complete required certifications, safety trainings, and administrative tasks in a functional and professional environment.

These improvements will enhance workplace safety, organization, efficiency, and morale while ensuring the Department is properly equipped to support continued growth and maintain high service standards for the Town.

This item was first proposed to the ESAB for the FY 24/25 budget, then combined with the revised proposal for Building B in the FY 25/26 budget. With the Town Council’s recent direction to return to the simplified Building B design as primarily a storage facility, this request for locker rooms is to be budgeted and constructed separately.

6. Roof Replacement - \$65,000 – Public Works Roof (General Fund), \$55,000 – Community Center Roof (Community Center Fund via transfer from General Fund)

The department recently had a professional inspection of the roofs of all Town-owned buildings. This inspection included not only the roof surface but also the underlying panels and framing. The roofs of these two buildings were in the worst condition, with a remaining life expectancy of 1-3 years.

A. The department is requesting approval to replace the roof at the Public Works Building with a new metal roofing system at an estimated cost of \$65,000. The existing roof has reached the end of its useful service life and has experienced ongoing wear from prolonged exposure to harsh coastal weather conditions, including high winds, heavy rains, and salt air. Continued deterioration increases the risk of leaks, water intrusion, and potential damage to equipment, materials, and interior building components housed within the facility.

The Public Works Building serves as an essential operational hub for the Town’s infrastructure maintenance and emergency response activities. Given the building’s critical function, proactive replacement is recommended to ensure continuity of operations, protect Town assets, and prevent more costly structural or interior repairs in the future.

Installation of a metal roofing system will provide enhanced durability, improved wind resistance, and extended service life compared to traditional roofing materials. This investment supports long-term cost efficiency, reduced maintenance needs, and improved resilience of Town facilities.

B. The department is requesting to replace the roof at the Community Center. The existing roof has undergone prior repairs and is currently experiencing minor granular loss on both the hip, ridge, and field shingles. Based on professional assessment findings, the roof has an estimated remaining life expectancy of approximately one to three years.

The roof schematic report identifies approximately 9,241 square feet of roof area with multiple hips and valleys which increases vulnerability to weather exposure over time. Given the building's role as a primary public facility, proactive replacement is recommended to prevent water intrusion, interior damage, and higher long-term repair costs.

7. Street Paving - \$160,000 (Gas Tax Fund)

The department is requesting street resurfacing of some of the five worst-rated streets identified in the Town's professional roadway assessment: Daggett Circle (Rating 83), Daggett Cove (83), Sun Dunes Circle (82), Candlewood Lane (north and south) (80). The intersection at Beach Street and South Atlantic Avenue along with in front of 4355 S. Peninsula will be repaved.

The roadways have been identified as having the most severe surface deterioration, including cracking, base settlement, and patching issues. Resurfacing these priority streets will address structural deficiencies, improve drivability and safety, extend pavement life, and prevent further degradation that could result in more costly full-depth reconstruction in the future.

It should be noted that there are roads in worse condition that will be repaved as part of the Town's septic-to-sewer project. The roads listed above are not part of that project and must be repaved separately. This work allows the Town to proactively maintain infrastructure, protect its roadway assets, and improve overall conditions for residents.

Thank you for your continued support of the Public Works Department.



Meeting Date: March 5, 2026

Agenda Item: 8

Report to Essential Services Advisory Board

Topic: Report of Staff

Summary: Department Directors will provide a report and/or update of department projects:

- A. Fire Department – Chief Scales
- B. Public Works – Mr. Dunlap
- C. Police Department – Chief Glazier – At the January 15, 2026 Town Council Meeting, the Volusia County Combined Operational and Voluntary Cooperation Agreement was approved. The staff report from the meeting, and the executed Mutual Aid Agreement have been attached for informational purposes only. No actions of the Board are requested.
- D. Board Liaison – Ms. Cherbano

Suggested motion: No action(s) required.

Requested by: Ms. Cherbano, Town Clerk

Approved by: Mr. Disher, Town Manager



**Town of Ponce Inlet
Office of the Chief of Police**

The Town of Ponce Inlet staff shall be professional, caring and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Michael E. Disher, AICP, Town Manager
From: Jeff Glazier, Police Chief
Date: January 7, 2026
Re: Renewal of Volusia County Mutual Aid Agreement

Meeting Date: January 15, 2026

Introduction:

Staff requests approval from the Town Council to renew the Volusia County Combined Operational and Voluntary Cooperation Agreement for Volusia County, Florida (Mutual Aid Agreement) which expired on January 1, 2026. Signatures are required from the Town Manager and the Chief of Police.

Background:

For the past 15 years, the Town of Ponce Inlet and Volusia County Law Enforcement agencies have been working under a “Mutual Aid Agreement.”

Under this agreement, each of the participating law enforcement agencies may request and render law enforcement assistance to other agencies to include, but not limited to violations of Florida Statutes, natural or man-made disasters, control of major crimes scenes, sporting events, Spring Break, motorcycle events, concerts, parades, and incidents requiring utilization of specialized units.

This agreement has been reviewed by the Town Manager and the Chief of Police. It was also sent to the Town Attorney for review. This agreement shall continue in full force and effect until January 1, 2030.

Recommendation:

Staff recommends approval of the agreement and requests authorization for the Town Manager and Chief of Police to execute the agreement on behalf of the Town.

MUTUAL AID AGREEMENT

COMBINED OPERATIONAL ASSISTANCE AND VOLUNTARY COOPERATION AGREEMENT FOR VOLUSIA COUNTY, FLORIDA

WITNESSETH

WHEREAS, the subscribing law enforcement agencies are so located in relation to each other that it is to the advantage of each to receive and extend mutual aid in the form of law enforcement services and resources to adequately respond to:

1. Intensive situations including but not limited to emergencies as defined under Section 252.34, Florida Statutes and
2. Continuing, multi-jurisdictional law enforcement problems, so as to protect the public's peace and safety, and preserve the lives and property of the people; and

WHEREAS, the Volusia Sheriff's Office, Daytona Beach Police Department; Daytona Beach Shores Department of Public Safety; DeLand Police Department; Edgewater Police Department; Holly Hill Police Department; Lake Helen Police Department; New Smyrna Beach Police Department; Orange City Police Department; Ormond Beach Police Department; Port Orange Police Department; Ponce Inlet Police Department; and South Daytona Police Department, have the authority under Section 23.12, Florida Statutes (et seq.), the Florida Mutual Aid Act, to enter into a combined mutual aid agreement for law enforcement service which:

1. Permits voluntary cooperation and assistance of a routine law enforcement nature across jurisdictional lines, and;

2. Provides for rendering of assistance in a law enforcement emergency as defined in Section 252.34, Florida Statutes.

JURISDICTION: The jurisdiction under this agreement exists throughout the territorial limits of the participating municipalities, those municipalities that contract law enforcement services with the Volusia Sheriff's Office, and the unincorporated areas of Volusia County. Any law enforcement officer of any of the participating agencies shall be considered to be operating under the provisions of this Mutual Aid Agreement when participating in any law enforcement activity (preplanned or unplanned) that is requested and approved under the terms of this agreement or dispatched in response to a request for assistance from any other participating agency. Under this agreement, any law enforcement officer of a participating agency shall have the authority to operate, subject to the terms of the agreement, throughout the territorial jurisdiction of the agreement even if outside of the officer's primary jurisdiction. Any law enforcement officer of a participating agency shall, when engaging in authorized mutual cooperation and assistance pursuant to this agreement, have the same powers, duties, rights, privileges and immunities as if the law enforcement officer were performing duties inside the political subdivision of his/her normal primary jurisdiction. Notwithstanding, the Volusia Sheriff's Office's jurisdiction, pursuant to Section 30.15(5)(a), Florida Statutes, runs throughout the entire county regardless of whether there are incorporated cities or other independent districts or governmental entities in the county.

NOW, THEREFORE, the parties agree as follows:

SECTION I: PROVISIONS FOR VOLUNTARY COOPERATION

Each of the aforesaid law enforcement agencies hereby approve and enter into this agreement whereby each of the agencies may request and render law enforcement assistance to the other in dealing with any violations of Florida Statutes to include, but is not necessarily limited to,

investigating homicides, sex offenses, robberies, assaults, burglaries, larcenies, gambling, motor vehicle thefts, drug violations pursuant to Chapter 893, F.S., backup services during patrol activities, school resource officers on official duty out of their jurisdiction, and inter-agency task forces and joint multi-jurisdictional preplanned law enforcement operations, including but not limited to: traffic/vessel enforcement, drug enforcement task forces, and/or joint investigations.

SECTION II: PROVISIONS FOR OPERATIONAL ASSISTANCE

Each of the aforesaid law enforcement agencies hereby approve and enter into this agreement whereby each of the agencies may request and render law enforcement assistance to the other to include, but not necessarily be limited to, dealing with terrorist activities, acts of sabotage, hostage and barricaded subject situations, civil disturbances, large demonstrations, aircraft disasters, fires, natural or man-made disasters, control of major crime scenes, area searches, perimeter control, pursuits, missing persons calls, high profile trials, sporting events, Spring Break, motorcycle weeks, automobile race events, concerts, parades, community events, escapes from detention facilities, and incidents requiring utilization of specialized units.

SECTION III: PROCEDURE FOR REQUESTING ASSISTANCE

In the event that a party to this agreement needs assistance, either of a voluntary cooperation or operational assistance nature, the agency head or designee of the requesting agency shall notify the agency head or designee of the agency from whom such assistance is required/requested. The agency head or designee of the agency whose assistance is sought shall evaluate the situation and the request, the agency's available resources, consult with supervisors as necessary and respond in an appropriate manner. The agency head or designee in whose jurisdiction assistance is being rendered may determine who is authorized to lend assistance in his/her jurisdiction, for how long such assistance is authorized, and for what purpose such authority is granted. This authority to

grant mutual aid or receive mutual aid may be made verbally or in writing as the particular situation dictates.

Exigent Circumstances: In the event of exigent circumstances or other situations which precludes a formal request, any sworn member of the requesting agency may request such assistance directly from a sworn member of another participating agency. Such request may be made verbally, in writing, or by use of radio communication. As soon as the situation allows, the requesting officer shall notify his/her supervisor of the existence of the request and the basis for it.

Official Business Outside of Jurisdiction: Should a sworn law enforcement officer of a participating agency be in another subscribed agency's jurisdiction for matters of a routine nature, such as traveling through the jurisdiction on routine business, attending a meeting, going to or from work, or transporting a prisoner, and a violation of Florida Statutes occurs in the presence of said officer, he/she shall be empowered to render enforcement assistance and act in accordance with law. Should enforcement action be taken, the officer shall, as soon as possible, notify the agency having normal primary jurisdiction and upon arrival of officers with normal primary jurisdiction, turn the situation over to them and shall provide any assistance requested including, but not limited to, a follow-up written report documenting the event and the actions taken. **This provision is not intended to and does not grant general authority to conduct investigations, serve warrants and/or subpoenas or to respond without request to emergencies already being addressed by the agency of normal primary jurisdiction, but is intended to address critical, life threatening or public safety situations, prevent bodily injury to citizens, or secure apprehension of criminals whom the law enforcement officer may encounter. The agency head's decision in these matters shall be final.**

SECTION IV: COMMAND AND SUPERVISORY RESPONSIBILITY

The personnel and equipment that are assigned by the assisting agency head shall be under the immediate command of a supervising officer designated by the assisting agency head. Such supervising officer shall be under the direct supervision and command of the agency head or designee of the requesting agency.

Conflicts: Whenever an officer, deputy sheriff or other appointee is rendering assistance pursuant to this agreement, the officer, deputy sheriff or appointee shall abide by and be subject to the rules and regulations, personnel policies, general orders and standard operating procedures of his/her own employer. If any such rule, regulation, personnel policy, general order or standard operating procedure is contradicted, contravened or otherwise in conflict with a direct order of a superior officer of the requesting agency, then such rule, regulation, policy, general order or procedure shall control and shall supersede the direct order.

Handling Complaints: Whenever there is cause to believe that a complaint has arisen as a result of cooperative effort as it may pertain to this agreement, the agency head or designee of the requesting agency shall be responsible for the documentation of said complaint to ascertain at a minimum:

1. The identity of the complainant.
2. An address where the complaining party can be contacted.
3. The specific allegation.
4. The identity of the employees accused without regard to agency affiliation.

If it is determined that the accused is an employee of the assisting agency, the above information, along with all pertinent documentation gathered during the receipt and processing of the complaint, shall be forwarded without delay to the agency head or designee of the assisting agency for

administrative review. The requesting agency may conduct a review of the complaint to determine if any factual basis for the complaint exists and/or whether any of the employees of the requesting agency violated any of their agency's policies or procedures.

SECTION V: LIABILITY

Each party engaging in any mutual cooperation and assistance, pursuant to this agreement, agrees to assume responsibility for the acts, omissions, or conduct of its own employees while engaged in rendering such aid pursuant to this agreement, subject to the provisions of Section 768.28, Florida Statutes, where applicable.

SECTION VI: POWERS, PRIVILEGES, IMMUNITIES AND COSTS

1. Members of the participating agencies when actually engaging in mutual cooperation and assistance outside of their jurisdictional limits but inside this state under the terms of this agreement shall, pursuant to the provisions of Section 23.127(1), Florida Statutes, have the same powers, duties, rights, privileges and immunities as if they were performing duties inside the political subdivision in which they are normally employed.

2. Each party agrees to furnish necessary personnel, equipment, resources and facilities and to render services to each other party to the agreement as set forth above; provided however, that no party shall be required to deplete unreasonably its own personnel, equipment, resources, facilities and services in furnishing such mutual aid.

3. A political subdivision that furnishes equipment pursuant to this agreement must bear the cost of loss or damage to that equipment and must pay any expense incurred in the operation and maintenance of that equipment.

4. The agency furnishing aid pursuant to this section shall compensate its appointees/employees during the time such aid is rendered and shall defray the actual travel and

maintenance expenses of its employees while they are rendering such aid, including any amounts paid or due for compensation due to personal injury or death while such employees are engaged in rendering such aid.

5. The privileges and immunities from liability, exemption from laws, ordinances and rules, and all pension, insurance, relief, disability, workers' compensation, salary, death and other benefits that apply to the activity of the officers, agents, or employees of the agencies when performing their respective public duties apply to them to the same degree, manner and extent while engaged in the performance of their duties extraterritorially under the provisions of this mutual aid agreement. The provisions of this section shall apply with equal effect to paid, volunteer and reserve employees.

6. Nothing herein shall prevent the requesting agency from requesting supplemental appropriations from the governing authority having budgeting jurisdiction to reimburse the assisting agency for any actual costs or expenses incurred by the assisting agency performing hereunder.

SECTION VII: CONCURRENT JURISDICTION

Whereas, it is to the mutual benefit of the subscribing law enforcement agencies, rendering assistance and/or conducting law enforcement activities, preplanned or unplanned, pursuant to this agreement, to exercise jurisdiction in and throughout the territorial limits of participating municipalities, those municipalities that contract law enforcement services with the Volusia Sheriff's Office, and the unincorporated areas of Volusia County, Florida, the subscribing parties agree as follows and mandate their agency personnel to strict compliance with requirements of this agreement for officer safety, case integrity and agency cooperation:

1. **Arrests**: Participating agency law enforcement officers are authorized to make arrests for felonies, misdemeanors, including arrestable traffic offenses, when operating under this

agreement, in and throughout the territorial limits of participating municipalities and unincorporated areas within Volusia County, Florida, excluding those areas within the territorial limits of municipalities not participating in this Mutual Aid Agreement. Authority derived pursuant to this subparagraph may be exercised only in places open to the public or private places into which the arresting officer has entered with the consent of an occupant entitled to give consent. No participating agency law enforcement officer is authorized, when operating under this agreement, to make non-consensual or forcible entries into private dwellings, residences, living spaces or business spaces which are not open to the public, absent a search warrant or constitutional exigent circumstances.

2. **Search Warrants**: When operating under this agreement, participating agency law enforcement officers may execute search warrants outside the normal primary jurisdiction of their employing municipality for offenses which occurred in the territory of their normal primary jurisdiction only after receiving permission from the other agency.

3. **Crime Scene Perimeters**: Participating agency law enforcement officers are authorized to establish a crime scene perimeter or area of containment for the securing of a crime scene or apprehension of suspects.

4. **Surveillance Operations**: Participating agency law enforcement officers are authorized to conduct mobile and stationary surveillance, provided that appropriate notification is given including the general location of the surveillance, targets of the surveillance and a description of the vehicles involved.

5. **Traffic Enforcement**: Participating agency law enforcement officers are authorized to enforce Florida traffic statutes on roadways contiguous to and forming the border between participating law enforcement agency jurisdictions. Participating agency law enforcement officers

are also authorized to investigate and arrest any individual(s) found to be in violation of the Florida criminal statutes who has been identified as a result of enforcement of the Florida traffic statutes. For purposes of this agreement, “roadway” is defined as the paved portion subject to vehicular travel and the right-of-way constituting the “shoulder” of the road. Participating agency law enforcement officers are also authorized to enforce Florida traffic statutes when operating under this agreement, in and throughout the territorial limits of participating municipalities and unincorporated areas within Volusia County, Florida, excluding those areas within the territorial limits of municipalities not participating in this Mutual Aid Agreement.

6. **Radio Communications:** The Volusia Sheriff’s Office is the provider agency for all county-wide consolidated public safety communications and is responsible for tracking and recording all radio communications relating to assistance provided. Operational radio channel will be determined by the Volusia Sheriff’s Office Command Director and agency heads will be notified annually of the radio channels.

7. **General Requirements:**

A. Prior to taking any enforcement action, the officer, who does not have jurisdiction, shall notify the agency in the jurisdiction where the action will be taken, unless exigent circumstances prevent such prior notification. In this case, notification shall be made as soon after the action as possible.

B. Prior to executing a search warrant under this agreement, outside an agency’s jurisdiction, the officer, who does not have jurisdiction, shall contact the jurisdiction’s point of contact and the Volusia Sheriff’s Office point of contact to coordinate the operation. Event deconfliction will be conducted through Case Explorer. Notification shall be made to the Watch Commander on duty in the area of responsibility where the search warrant will be executed prior to its execution.

C. Prior to conducting stationary/mobile surveillance outside the officer's jurisdiction the officer shall conduct an event deconfliction through Case Explorer covering the location/areas under surveillance, target of surveillance and any other information necessary for deconfliction.

D. Officers shall not utilize unmarked vehicles to make traffic stops or to engage in vehicle pursuits, except in the event of an emergency, exigent circumstances or when authorized in a preplanned operation.

E. This agreement includes preplanned and unplanned operations, undercover investigations, stings or sweeps coordinated and approved by the Volusia Sheriff's Office.

F. Participating agency law enforcement officers shall not conduct any routine patrol activities outside of their jurisdiction unless authorized by any voluntary cooperation or operational assistance request under this agreement.

G. Any conflicts regarding jurisdiction will be resolved by allowing the agency within whose jurisdiction the action took place to take custody of any arrestees and/or crime scenes.

H. All provisions of the Volusia County Mutual Aid Agreement shall be in full force and effect as they relate to concurrent jurisdiction.

SECTION VIII: INSURANCE COVERAGE

Each party shall provide satisfactory proof of liability insurance by one or more of the means specified in Section 768.28(16)(a), Florida Statutes, in an amount which is, in the judgment of the governing body of that party, at least adequate to cover the risk to which that party may be exposed. Should the insurance coverage, however provided, of any party be canceled or undergo material change, that party shall notify all parties to this agreement of such change within ten (10) days of receipt of notice or actual knowledge of such change.

SECTION IX: EFFECTIVE DATE

This agreement shall take effect upon execution and approval by the hereinafter named officials and shall continue in full force and effect until **January 1, 2030**, unless terminated prior thereto by any or all of the parties here. Under no circumstances may this agreement be renewed, amended, or extended except in writing. This agreement when fully executed and filed with the Florida Department of Law Enforcement shall supersede any prior versions of this agreement.

SECTION X: CANCELLATION

Any party to this agreement may withdraw from participation by providing each other party with written notice of withdrawal which date shall be specified in the notice. Furthermore, any party wishing to withdraw from participation with one or more other parties may terminate voluntary cooperation with said party(ies) by providing written notice of termination to the affected party(ies) and the Volusia Sheriff's Office. Should this occur, voluntary cooperation shall remain in force only with respect to the remaining participants. The Volusia Sheriff's Office shall keep all concerned agencies advised as to current parties to this Mutual Aid Agreement.

SECTION XI: COUNTERPARTS

This agreement may be executed in counterparts, whether scanned, faxed or electronically signed, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this agreement delivered by facsimile or email shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. Notwithstanding the foregoing, each Party hereto shall deliver original counterpart signatures to Volusia Sheriff's Office no later than **January 15, 2026**, by email to officeofthegeneralcounsel@volusiasheriff.gov.

IN WITNESS WHEREOF, the parties hereto cause these presents to be signed on the date specified.

For the Volusia Sheriff's Office:

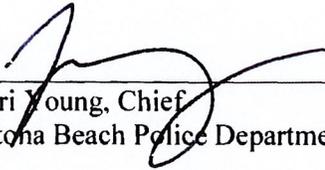


Michael J. Chitwood, Sheriff
Volusia County

1-7-26

Date signed

For the Daytona Beach Police Department:



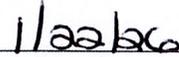
Jakari Young, Chief
Daytona Beach Police Department

1/7/20
Date signed

For the City of Daytona Beach:



Deric C. Feacher, City Manager
City of Daytona Beach



Date signed

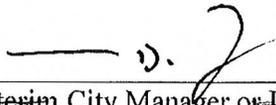
For the Daytona Beach Shores Dept. of Public Safety:



Lt. Mark Swanson, Interim Director
Daytona Beach Shores Dept. of Public Safety

1-23-26
Date signed

For the City of Daytona Beach Shores:

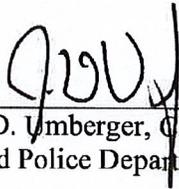


Interim City Manager or Designee
City of Daytona Beach Shores
Michael Fowler

01.23.26

Date signed

For the DeLand Police Department:

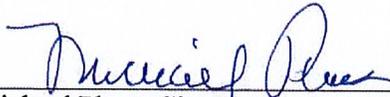


Jason D. Umberger, Chief
DeLand Police Department

1/14/26

Date signed

For the City of DeLand:



Michael Pleus, City Manager
City of DeLand

1/7/26

Date signed

For the Edgewater Police Department:



Charles Geiger, Chief
Edgewater Police Department

January 7, 2026
Date signed

For the City of Edgewater:

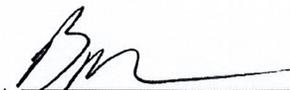


Joseph Mahoney, City Manager
City of Edgewater

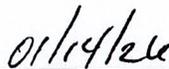
January 7, 2026

Date signed

For the Holly Hill Police Department:

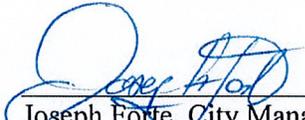


Byron K. Williams, Chief
Holly Hill Police Department



Date signed

For the City of Holly Hill:



Joseph Forte, City Manager
City of Holly Hill

1-14-2026

Date signed

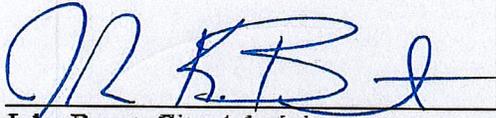
For the Lake Helen Police Department:



Robert Mullins, Chief
Lake Helen Police Department

01-28-2026
Date signed

For the City of Lake Helen:

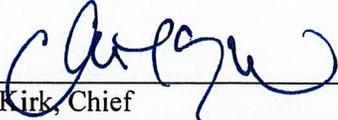
A handwritten signature in blue ink, appearing to read 'J. Brant', written over a horizontal line.

John Brant, City Administrator
City of Lake Helen

1-14-2026

Date signed

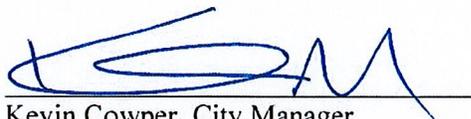
For the New Smyrna Beach Police Department:



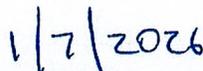
Chris Kirk, Chief
New Smyrna Beach Police Department

01.07.2026
Date signed

For the City of New Smyrna Beach:

A handwritten signature in blue ink, appearing to read 'K. Cowper', written over a horizontal line.

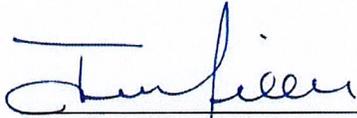
Kevin Cowper, City Manager
City of New Smyrna Beach

A handwritten date '1/7/2026' in blue ink, written over a horizontal line.

Date signed

EXHIBIT A

For the Orange City Police Department:



~~Wayne Miller, Chief~~

Orange City Police Department

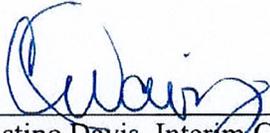
Jerome Miller, Acting chief

1/14/26

Date signed

EXHIBIT A

For the City of Orange City:



Christine Davis, Interim City Manager
City of Orange City

1/14/26

Date signed

Attest:



Kately Burlison, City Clerk
City of Orange City

For the Ormond Beach Police Department:

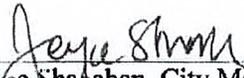


Robert Jesse Godfrey, Chief
Ormond Beach Police Department



Date signed

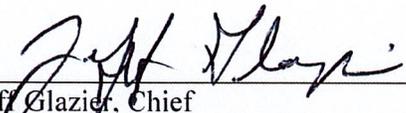
For the City of Ormond Beach:



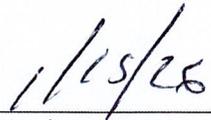
Joyce Shahahan, City Manager
City of Ormond Beach

1/7/2020
Date signed

For the Ponce Inlet Police Department:



Jeff Glazier, Chief
Ponce Inlet Police Department



Date signed

For the Town of Ponce Inlet:

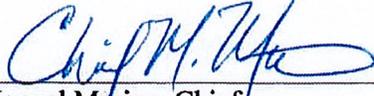


Mike Disher, Town Manager
Town of Ponce Inlet

1/15/26

Date signed

For the Port Orange Police Department:

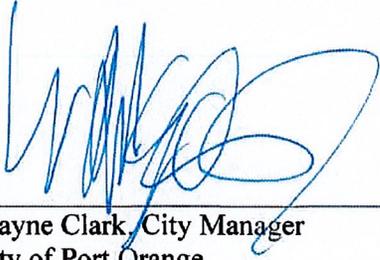


Manuel Marino, Chief
Port Orange Police Department

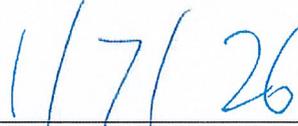


Date signed

For the City of Port Orange:

A handwritten signature in blue ink, appearing to read 'Wayne Clark', written over a horizontal line.

Wayne Clark, City Manager
City of Port Orange

A handwritten date '11/7/26' in blue ink, written over a horizontal line.

Date signed

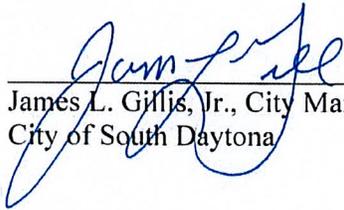
For the South Daytona Police Department:



Joseph LaSata, Chief
South Daytona Police Department

01-07-2026
Date signed

For the City of South Daytona:



James L. Gillis, Jr., City Manager
City of South Daytona

1.13.26

Date signed