



ESSENTIAL SERVICES ADVISORY BOARD

Summary of Actions

January 8, 2026

1. **CALL TO ORDER:** *Chairman Cox called the meeting to order at 5:30 PM.*
2. **PLEDGE OF ALLEGIANCE:** *Led by Chairman Cox.*
3. **ROLL CALL & DETERMINATION OF QUORUM:** *5 members and 3 alternates were present.*
 - A. Oaths of Office – *Ms. Gjessing administered the Oaths to Mr. McConaughey, Mr. Montgomery, Ms. Rij, Ms. Evans, and Mr. Wolf.*
 - B. Election of Chair – *Mr. Cox was elected to serve as Chair.*
 - C. Election of Vice-Chair – *Ms. Valerien was elected to serve as Vice-Chair.*
4. **ADOPTION OF AGENDA:** *Adopted as presented.*
5. **APPROVAL OF MEETING MINUTES:**
 - A. April 3, 2025 - *Approved as presented; 5-0, consensus.*
6. **OLD BUSINESS:** *None.*
7. **NEW BUSINESS:**
 - A. Proposed Capital Budget Requests for FY 26/27:
 1. Police Department – *No action(s) taken.*
 2. Fire Department – *No action(s) taken.*
 - B. Update for the South Peninsula Drive Sidewalk Project:
No action(s) taken.
 - C. 2026 Meeting dates and discussion of potential change to Board meeting start time. – *Approved as presented with agreement not to change the Board meeting start time; 5-0, consensus.*
 - D. Annual Board Member Training and Form 8-B review. – *Administered by Attorney Brackins.*
8. **REPORT OF STAFF:** *No action(s) taken.*
9. **PUBLIC PARTICIPATION:** *None.*
10. **ADJOURNMENT:** *The meeting was adjourned at 6:59 p.m.*