



CULTURAL SERVICES, HISTORIC PRESERVATION AND TREE ADVISORY BOARD

Summary of Actions
January 5, 2026

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE:** *The meeting was called to order at 10:00 a.m.*
- 2. ROLL CALL & DETERMINATION OF QUORUM:** *Four regular members and two alternate members were present; Ms. Canny was absent.*
 - A. Oaths of Office. – Administered by Ms. Gjessing
 - B. Election of Chair. – Ms. Finch was elected to serve as Chair.
 - C. Election of Vice-Chair. – Ms. Keese was elected to serve as Vice-Chair.
- 3. ADOPTION OF AGENDA:** *Adopted as presented.*
- 4. APPROVAL OF THE MINUTES:**
 - A. June 2, 2025 – *Approved as presented.*
- 5. REPORT OF STAFF:** *No action(s) taken.*
- 6. OLD BUSINESS:** *None.*
- 7. NEW BUSINESS:**
 - A. Review of Ponce Inlet Veterans Memorial development plan. – *The Board recommended acceptance of the development plan. 5-0, consensus.*
 - B. Preliminary budget item proposals for FY 26/27:
 1. Item 1 – Temporary Staffing for Town Event and Program Coverage. – *Board consensus to propose Item 1 for the FY 26/27 budget pending further research on implementation.*
 2. Item 2 – Reimagining Halloween Events – Children's Halloween Party and Ghosts of Ponce Past. – *Board consensus to propose Item 2 for the FY 26/27 budget pending further research on implementation and costs.*
 3. Item 3 – Expansion of Town Holiday Decorations – *Board consensus to propose Item 3 for the FY 26/27 budget.*
 4. Item 4 – Bleacher bench between Pickleball and Basketball Courts. – *Board consensus to propose Item 4 for the FY 26/27 budget.*
 5. Item 5 – Potential ideas for additional research. – *No action(s) taken.*

- C. 2026 Meeting Dates. – *No action(s) taken.*
- D. Annual Board Member Training and Form 8-B review. – *No action(s) taken.*

8. PUBLIC PARTICIPATION: *No action(s) taken.*

9. BOARD/STAFF DISCUSSION: *No action(s) taken.*

10. ADJOURNMENT: *11:22 a.m.*