



# CULTURAL SERVICES, HISTORIC PRESERVATION AND TREE ADVISORY BOARD

## Summary of Actions January 5, 2026

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1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** *The meeting was called to order at 10:00 a.m.*
2. **ROLL CALL & DETERMINATION OF QUORUM:** *Four regular members and two alternate members were present; Ms. Canny was absent.*
  - A. Oaths of Office. – Administered by Ms. Gjessing
  - B. Election of Chair. – Ms. Finch was elected to serve as Chair.
  - C. Election of Vice-Chair. – Ms. Keese was elected to serve as Vice-Chair.
3. **ADOPTION OF AGENDA:** *Adopted as presented.*
4. **APPROVAL OF THE MINUTES:**
  - A. June 2, 2025 – *Approved as presented.*
5. **REPORT OF STAFF:** *No action(s) taken.*
6. **OLD BUSINESS:** *None.*
7. **NEW BUSINESS:**
  - A. Review of Ponce Inlet Veterans Memorial development plan. – *The Board recommended acceptance of the development plan. 5-0, consensus.*
  - B. Preliminary budget item proposals for FY 26/27:
    1. Item 1 – Temporary Staffing for Town Event and Program Coverage. – *Board consensus to propose Item 1 for the FY 26/27 budget pending further research on implementation.*
    2. Item 2 – Reimagining Halloween Events – Children’s Halloween Party and Ghosts of Ponce Past. – *Board consensus to propose Item 2 for the FY 26/27 budget pending further research on implementation and costs.*
    3. Item 3 – Expansion of Town Holiday Decorations – *Board consensus to propose Item 3 for the FY 26/27 budget.*
    4. Item 4 – Bleacher bench between Pickleball and Basketball Courts. – *Board consensus to propose Item 4 for the FY 26/27 budget.*
    5. Item 5 – Potential ideas for additional research. – *No action(s) taken.*

C. 2026 Meeting Dates. – *No action(s) taken.*

D. Annual Board Member Training and Form 8-B review. – *No action(s) taken.*

**8. PUBLIC PARTICIPATION:** *No action(s) taken.*

**9. BOARD/STAFF DISCUSSION:** *No action(s) taken.*

**10. ADJOURNMENT:** *11:22 a.m.*