



PLANNING BOARD  
REGULAR MEETING  
*Summary of Actions*  
October 28, 2025

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- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE:** *Chair Carney called the meeting to order at 2:00 p.m. and led the attendees with the Pledge of Allegiance.*
- 2. ROLL CALL & DETERMINATION OF QUORUM:** *A quorum was established with five members and one alternate present.*
- 3. ADOPTION OF THE AGENDA:** *Adopted as presented; 5-0, consensus.*
- 4. APPROVAL OF THE MINUTES:**
  - A.** *July 29, 2025 - Approved as presented; 5-0, consensus.*
- 5. REPORT OF STAFF:** *No actions taken.*
- 6. CORRESPONDENCE/DISCLOSURE OF EX-PARTE COMMUNICATION:** *None.*
- 7. HEARING OF CASES (Public hearings/Quasi-Judicial matters):** *None.*
- 8. BUSINESS ITEMS:**
  - A.** *Amendment to the Land Use and Development Code (LUDC) Section 3.20 – Farmer’s Markets*

*The Board moved to forward the amendment to the Land Use and Development Code Section 3.20 – Farmer’s Market to the Town Council with a recommendation of APPROVAL; 5-0, with the following sentence added, “A Farmer’s Market must have at least 40% of spaces reserved for fresh produce and fruit, plants and flowers, other farm products and artisan baked goods.”.*
  - B.** *Discussion to reschedule the November and December Planning Board meetings*

*The Board moved not to reschedule the November 25, 2025, Planning Board meeting and to reschedule the December 23, 2025, Planning Board meeting to December 16, 2025; Approved, 5-0.*
- 9. PUBLIC PARTICIPATION:** *None.*
- 10. BOARD DISCUSSION:** *None.*
- 11. ADJOURNMENT:** *The meeting was adjourned at 2:46 p.m.*