



PLANNING BOARD
REGULAR MEETING
Summary of Actions
October 28, 2025

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE:** *Chair Carney called the meeting to order at 2:00 p.m. and led the attendees with the Pledge of Allegiance.*
2. **ROLL CALL & DETERMINATION OF QUORUM:** *A quorum was established with five members and one alternate present.*
3. **ADOPTION OF THE AGENDA:** *Adopted as presented; 5-0, consensus.*
4. **APPROVAL OF THE MINUTES:**
 - A. July 29, 2025 - *Approved as presented; 5-0, consensus.*
5. **REPORT OF STAFF:** *No actions taken.*
6. **CORRESPONDENCE/DISCLOSURE OF EX-PARTE COMMUNICATION:** *None.*
7. **HEARING OF CASES (Public hearings/Quasi-Judicial matters):** *None.*
8. **BUSINESS ITEMS:**
 - A. Amendment to the Land Use and Development Code (LUDC) Section 3.20 – Farmer’s Markets

The Board moved to forward the amendment to the Land Use and Development Code Section 3.20 – Farmer’s Market to the Town Council with a recommendation of APPROVAL; 5-0, with the following sentence added, “A Farmer’s Market must have at least 40% of spaces reserved for fresh produce and fruit, plants and flowers, other farm products and artisan baked goods.”.
 - B. Discussion to reschedule the November and December Planning Board meetings

The Board moved not to reschedule the November 25, 2025, Planning Board meeting and to reschedule the December 23, 2025, Planning Board meeting to December 16, 2025; Approved, 5-0.
9. **PUBLIC PARTICIPATION:** *None.*
10. **BOARD DISCUSSION:** *None.*
11. **ADJOURNMENT:** *The meeting was adjourned at 2:46 p.m.*