



MEMORANDUM

TOWN OF PONCE INLET OFFICE OF THE PUBLIC SAFETY DIRECTOR

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Michael Disher, Town Manager AICP, Town Manager
From: Daniel Scales, Public Safety Director
Date: April 4, 2025
Subject: March 2025 Fire Department Activity Report

Attached to this memo are the following items.

- Department incident summary for the month of March (with graph)
- Accreditation baseline performance data for response occurring within Ponce Inlet only
- Incident concentration heat maps
- March fire training summary for the fire department
- Summary of activities from the fire department Office Manager

In March, the Ponce Inlet Fire Department (PIFD) responded to a total of 97 incidents, with 59 of those falling under Emergency Medical Services (EMS). The department transported 50 patients, 20 from within Ponce Inlet and 30 from out-of-district, averaging 1.6 transports per day. Notably, only 1 transport required assistance from an outside agency during this period.

Below are the fire department highlights for March of 2025.

Pre-Fire Plan Program

The crews continue to visit various properties in town to complete on-line pre-fire plans.

Aerial Apparatus Delivery

The department received the new 75' aerial apparatus in March. Final equipment installation began, along with training fire department staff on the vehicle's operation.

Most of the training and non-incident related activities for March focused on aerial training and getting the new apparatus in service, which we anticipate occurring mid-April.

Fire Department turnout data is included with the other call related information. The fire department's goal is to have the 90th percentile time for both medical and fire calls meet the NFPA standards. In March, the fire department met the 90th percentile for fire responses. The 90th percentile for fire department EMS responses for March was close to the NFPA standard.

To provide the public with more fire department response data, we are including hyperlinks to heat maps of the various fire department responses. The intent of the heat maps is to demonstrate concentrations of calls within the community. This is a requirement of the accreditation process. Links to the heat maps can also be found on the Town's website under the fire department section.

NOTE: Each map link will launch in an individual web browser.

Link to Ponce Inlet's March fire department call responses:

https://app.mapline.com/map/map_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy

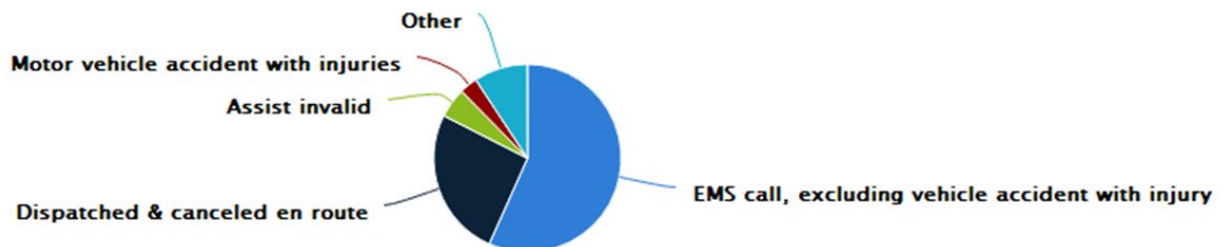
Link to Ponce Inlet's March EMS call type responses:

https://app.mapline.com/map/map_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJVCUP1klPz8LFCN2LT

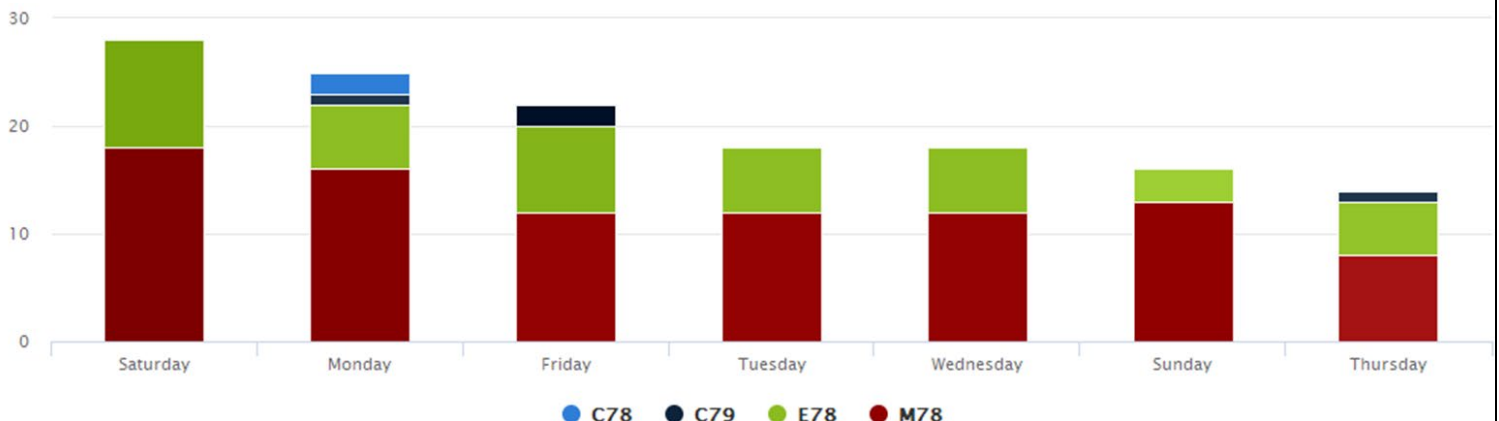
Link to Ponce Inlet's March fire call type responses:

https://app.mapline.com/map/map_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz

Incident Counts by Type



Incident Counts by Day of Week



Ponce Inlet Fire Department All Incident Summary

March 1 through March 31, 2025

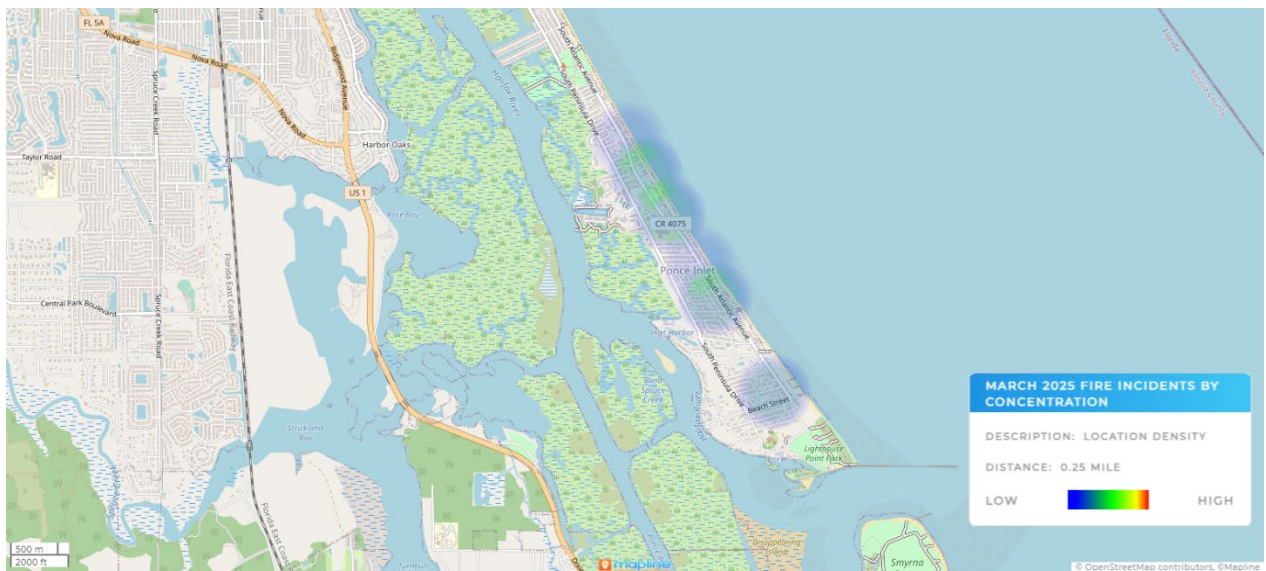
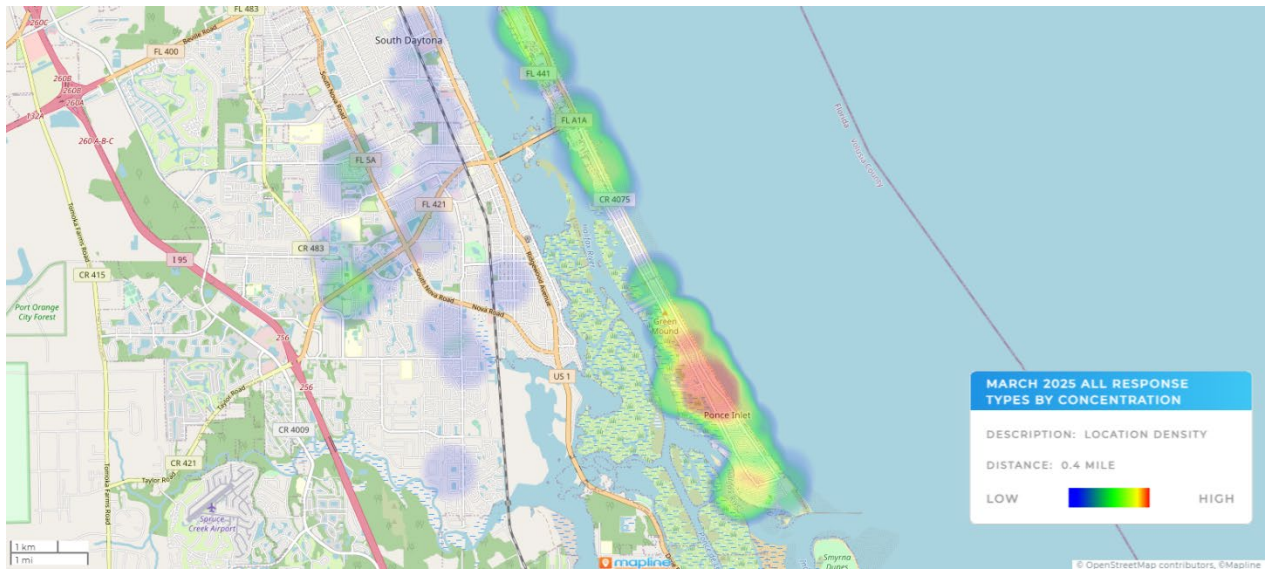
Total Monthly Department Responses	97
Fire Incident Types	38
EMS Incident Types	59
Average Response per 24hr Shift for March	3.1
Total Response for Year-to-Date	307
Average Response per 24hr Shift Year-to-Date	3.4

Fire Service Incident Types	
Hazardous Conditions/No Fire	1
Service Call	6
Good Intent	28
False Alarm	3
Miscellaneous	0
Fire	0

Unit Turnout Time Analysis	
	Reaction Time
Medical	
Average	56 Secs
Lowest	00 Secs
Highest	178 Secs
90th Percentile	96 Secs
Fire	
Average	78 Secs
Lowest	38 Secs
Highest	108 Secs
90th Percentile	125 Secs
Reaction Time - time from dispatch notification to time unit goes enroute	
NFPA 1710 Recommends 60 secs reaction time for 90% of EMS incidents	
NFPA 1710 Recommends 80 secs reaction time for 90% of fire service incidents	

Response Time Analysis	
	Response Time
Medical	
Average	3:14 Mins
Lowest	1:33 Mins
Highest	7:43 Mins
90th Percentile	4:21 Mins
Fire	
Average	2:46 Mins
Lowest	:50 Mins
Highest	5:24 Mins
90th	5:01 Mins

EMS Incidents and Transports	
Transports	50
Non-transports	9
<i>Transports Originating Within Ponce Inlet</i>	20
<i>Transports Originating Outside of Ponce Inlet</i>	30
<i>In-District Transport Assisted by Outside Agency (not included transport totals)</i>	1
Ponce Inlet Transporting from In-District	0
Ponce Inlet Transporting from Out-of-District	1
<i>Transport Destinations</i>	
Halifax Port Orange	27
Halifax Daytona	16
Advent Daytona	2
Advent Port Orange	4
Advent New Smyrna Beach	1
<i>Total EMS Transports Year-to-Date</i>	
In-District Transports	49
Out of District Transports	113
Average Transports per 24hr Shift for March	1.6
Average Transports per 24hr Shit Year-to-date	1.3



Baseline Performance Tables - For In-district Responses Only*

(Low Risk) (Fire Suppression) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	02:08	02:28	01:55
Turnout Time	Turnout Time 1st Unit	Urban	00:42	00:46	00:46
Travel Time	Travel Time 1st Unit Distribution	Urban	06:30	06:53	03:13
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	08:50	09:26	05:25
			N=6	N=4	N=3

(Medium Risk) (Fire Suppression) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	00:42	00:00	01:26
Turnout Time	Turnout Time 1st Unit	Urban	00:54	00:43	00:56
Travel Time	Travel Time 1st Unit Distribution	Urban	05:24	05:21	05:39
	Travel Time ERF Concentration	Urban	05:24	05:21	05:39
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:18	06:02	07:25
			N=4	N=4	N=3
	Total Response Time ERF on Scene Concentration	Urban	NA	NA	NA

(High Risk) (Fire Suppression) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	NA	NA	NA
Turnout Time	Turnout Time 1st Unit	Urban	NA	NA	NA
Travel Time	Travel Time 1st Unit Distribution	Urban	NA	NA	NA
	Travel Time ERF Concentration	Urban	NA	NA	NA
Total Response Time	Total Response Time 1 st Unit on Scene Distribution	Urban	NA	NA	NA
			N=0	N=0	N=0
	Total Response Time ERF on Scene Concentration	Urban	NA	NA	NA
			NA	NA	NA

(Low Risk) (EMS) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	2:36	02:21	01:41
Turnout Time	Turnout Time 1st Unit	Urban	1:33	00:59	01:07
Travel Time	Travel Time 1st Unit Distribution	Urban	6:00	06:29	06:09
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	8:34	08:31	12:02
			N=8	N=13	N=6

(Medium Risk) (EMS) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	2:07	01:47	02:52
Turnout Time	Turnout Time 1st Unit	Urban	0:52	00:54	0:122
Travel Time	Travel Time 1st Unit Distribution	Urban	3:51	03:43	05:12
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	6:15	06:06	05:12
			N=5	N=8	N=12

(High Risk) (EMS) 90th Percentile Times Baseline Performance (all times min:sec)			January	February	March
Alarm Handling	Pick-up to Dispatch	Urban	2:07	NA	01:55
Turnout Time	Turnout Time 1st Unit	Urban	0:52	NA	00:51
Travel Time	Travel Time 1st Unit Distribution	Urban	5:58	NA	04:55
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	7:29	NA	04:55
			N=5	N=0	N=5

*Incident types that occur less than ten (10) times during the reporting period are considered statistically insignificant and will not be calculated as part of the department's official dataset. However, these incidents are still included in the report to ensure transparency, identify emerging trends, and provide a complete record of all response activities. While they may not significantly impact overall statistical analysis, tracking these lower-frequency incidents allows the department to monitor risks that could inform future operational planning and resource allocation.

Completions - Aggregated

Type:
Completions - Aggregated
Run Date:
Apr 2, 2025 2:31 PM
Shared with:
Not Shared
Filters:
Users: 14 selected
Type: All Assignments
Completion Date Range: From 03/01/2025 To 03/31/2025
User Status: Active, Offline

First Name	Last Name	Completions	Duration (hours)
Andy	Inman	146	144.75
Bo	Godawa	133	112.25
Branden	Garcia	22	31.5
Crystal	Austell	59	52
Eric	Baxa-Breedlove	24	67.25
Gage	Kananen	95	118
Igor	Kojadinovic	40	49
Jeff	Lord	122	196
John	Juliano	63	64
Juan	Abad	63	49.5
Ray	Reneker	179	190.5
Ryan	Burke	46	37
Steven	Tornelli	52	47.25
William	Lautenschlager	86	100.25



MEMORANDUM

TOWN OF PONCE INLET

FIRE DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Dan Scales, Public Safety Director

From: Becky Hugler, FD Office Manager/Website Administrator/PIO

Date: April 2, 2025

Subject: Monthly Report for March 2025

Here are the duties I performed for the following positions: Fire Department Office Manager, Website Administrator and Public Information Officer for the month of March 2025.

FD Office Manager:

- Completed Payroll for 15 employees
- Processed invoices/POs for the Fire Department; scanned all documentation for purchase orders into Content Management; monitored all office managers' purchase order entries weekly and helped with corrections, continued finance training with the Cultural Services Department
- Verified scheduling of 29 shifts that were filled for crew members and then filled the one open spot for the month on C shift, one spot on A shift for half the month
- Worked on Accreditation
- Continued to order uniforms as needed
- Logged all transports on to spreadsheet
- Onboarded one new firefighter, includes uniforms, schedule, adding to state system, Target Solutions, Zoll, etc
- Assisted crew with their timesheets and trained all but 2 crewmembers to enter time in ESS
- Ordered all equipment and supplies for the entire department, specifically the new Quint
- Coordinated a budget meeting with Office Managers and some Department Heads
- Collected quotes and completed budget spreadsheets for Manager
- Initiated a resident survey on services from the Fire Department, collected responses and sent to Chief
- Scheduled bunker gear sizing for 2 crewmembers and placed order

Website Administrator:

- Posted all department monthly reports; checked and corrected ADA compliance as needed
- Sent out 6 emails to town subscribers and updated the Town Calendar and Alerts, supervised Cultural Services calendar postings and emails to residents
- Updated/created pages- Staff Directory (off boarded one employee) Code Enforcement Board, Special Magistrate, Code Enforcement Department
- Updated News Flash section on homepage

Top 5 Pages Visited on the Town of Ponce Inlet Website for March 2025:

1. Court Reservation System
2. Facilities-Ponce Preserve
3. Building & Permitting
4. Job Openings
5. Calendar

Public Information Officer:

- Monitored and posted on the town's Facebook and Nextdoor accounts, covering: beach restoration project, SBA loan update information, choosing a podcast name, new Quint at FD, sidewalk safety reminder, Volusia County questionnaire, Heroes honorees at PO/SD Chamber event, special recognitions at council meetings, severe weather updates, Elevate Florida information, panther sighting, turtle nesting, Mayor's Coffee & Cake event, Code Enforcement Board thanks
- Attended Council, Essential Services Board and Planning Board meetings
- Presented at the Town Council meeting to name our podcast, name chosen was "Inside Ponce Inlet"
- Worked on a crisis communications plan for the town
- Attended the Volusia Flagler Public Information Network Meeting by Zoom